



# CENTERLINE



CONNECTICUT DRESSAGE ASSOCIATION

March 2006

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**CENTERLINE**

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*Centerline is the official newsletter of the Connecticut Dressage Association and is published about 10 times annually. It is distributed to all members. CDA welcomes story ideas, informative articles and commentary. Please submit all contributions to: John Gordon, 24 Darren Court Waterbury, CT 06708*  
**Email -**  
Centerline@ctdressageassoc.org  
Subject: Centerline

**- CDA Website -**  
www.ctdressageassoc.org

CDA is a USDF member, and the GMO's members are automatically USDF Group Members.

## 2005 CONNECTICUT DRESSAGE ASSOCIATION ANNUAL REPORT

**The Treasurer's report is available separately.**

**Education:** Three mounted clinics were held, with Louis Denizard, Shannon Oldham-Dueck, and Roel Theunissen. CDA provided \$1000 to reduce the costs to riders. Additional funds were obtained from the Dressage Foundation (\$750).

Vicki-Hammers-O'Neil taught an unmounted clinic, "It's All in Your Seat," for about 50 participants. This was so popular that it will be continued in 2006 a two clinics. CDA subsidized this clinic also.

**Schooling shows:** CDA held 4 schooling shows in 2005. High score awards were donated by our new sponsor, **Double L Equine Express**.

**Membership:** In 2005 we registered 241 members and updated the USDF roster for all members. 22 members donated \$685 for scholarships—many thanks. Our silent auction held in 2005 offered 42 donated items and raised \$1050 for educational events.

**Youth:** CDA sent two teams of riders to Lendon's Youth Dressage Festival. These teams were co-sponsored by Centerline Events and Performance Enhancement Services. Meet them at the party.

**Recognized show:** Our June show was a huge success. Indoor stabling, available again in 2006, was a significant factor, and we had gorgeous weather. New sponsors reduced the costs to CDA. This show has been supported for years by **The Equestrian Centre** and two anonymous donors.

**Awards:** We mourn the loss of our Awards Chairman, Marcie Gordon. In her honor we have dedicated the awards program in her honor. It is now called the **Marcie Gordon CDA Annual Awards Program**. Debra Reinhardt picked up the responsibility for the awards. We have fewer recipients this year, but the scores are higher! Congratulations to all.

**Charitable Contributions:** CDA donated monies to High Hopes to support a horse, Greco, for a year. Our recognized show donation went to NARHA. We sent a donation to the Connecticut Humane Society's large animal vets who went to the Gulf Coast after hurricane Katrina. CDA helped to offset the expenses of 6 young riders for the Youth Dressage Festival. CDA was recognized at the USDF Convention for our significant pledge to the Educational Center development fund. We received a plaque which is on display at this meeting. You will also find CDA listed in the USDF Connection page thanking donors.

**Volunteers:** Many thanks to our volunteers who help at the Recognized Show, our schooling shows, clinics, and committees of the Board of Directors. Last year we inaugurated the **Philla and Charlie Osborne Volunteer Awards Program**, in recognition of the quiet, dependable, generous and gracious spirit of support exemplified by the Osbornes.

*Respectfully submitted,*  
**Leslie B. Weiss**  
President, CDA Board of Directors  
February 11, 2005

## 2006 Calendar of Events

### March 16, 2006

Board Meeting  
Fern Feldman  
203-272-0711  
Secretary@ctdressageassoc.org

### March 24, 2006

CDCTA Silent Auction  
Gallery Restaurant  
Glastonbury, CT  
Cheryl Matthewson  
860-848-7844  
cmatthew@easthaddamschools.org

### March 25, 2006

CDA Clinic Seat Series  
"It's All in Your Seat, Part II"  
Once Again Farm  
Meriden, CT  
With Vickie Hammers-O'Neil  
Leslie Weiss  
203-777-1950  
lesweis47@yahoo.com.

### April 8, 2006

Dressage Schooling Show  
Red Horse Stables  
Southbury, CT  
Cristina Nocito  
203-313-3255

### April 9, 2006

CDCTA Dressage Clinic  
With Sybille Crafts  
Wishing Rock Farm  
Suffield, CT  
Sue Wierzbicki  
860-809-2234  
[susiell@hotmail.com](mailto:susiell@hotmail.com)

### April 29, 2006

CDA Clinic Seat Series  
"It's All in Your Seat, Part III"  
Fox Ledge Farm  
East Haddam, CT  
With Ann Guptil  
Leslie Weiss  
203-777-1950  
lesweis47@yahoo.com.

### April 29, 2006

Schooling Dressage  
& Combined Test Series  
Babcock Hill Equestrian Center  
Coventry, CT  
Terry M. Glendinning  
(860) 742-0616

### April 29, 2006

CDCTA Dressage Show  
And Combined Test  
Wishing Rock Farm  
Suffield, CT  
Tricia Forster  
860-221-5709  
cdcta@comcast.net

## CDA Annual Business Meeting Minutes

February 11, 2006; 7 pm; Fern Feldman's house

President Leslie Weiss handed out the 2005 annual financial report along with a review of our 2005 annual report which included reports from Education, Schooling Shows, Membership, Youth, Recognized Show, Awards, Charitable Contributions, and Volunteers. Kari Bradshaw also created a display for our 2006 scheduled events.

Secretary Fern Feldman presented the proposed by-law changes to the CDA members. Each article was voted on and accepted unanimously. (The complete updated by-laws can be accessed on the CDA website.)

The original ballot for the Board of Directors that was presented in the Centerline had the following 11 names: Nancy Blanchard, Kari Bradshaw, Fern Feldman, John Gordon, Vicki Hammers-O'Neil, Donna Leoness, Kate Lussier, Heidi Nottelman, Debra Reinhardt, Stephanie Rossi, Leslie Weiss.

Since our by-laws allow for nominations from the floor, the following three people were nominated: Chris Rogers Aquilio, Fie Andersen and Sybille Crafts. All three were present and accepted their nominations. Since our by-laws allow for up to 14 board members and that was the total nominated, the slate for the Board of Directors was accepted by acclamation.

Next Board meeting—March 16, 2006; 6:15 pm; Fern Feldman's house; all CDA members are invited to attend.

Fern Feldman, Secretary

## USDF Convention Scholarships for Youth Members

The United States Dressage Federation (USDF) Youth Executive Board is pleased to announce the availability of the 2006 USDF Youth Convention Scholarships. Packed with educational programs, fun events, a great trade expo, and the USDF National Symposium, the USDF Annual Convention is an invaluable event for anyone interested in dressage, especially USDF's youth members, who are the future of USDF and the sport. The USDF Youth Convention Scholarship will award four youth members up to \$1,000 each to help defray their costs of attending the convention. The 2006 USDF National Convention and Symposium will be held November 29 – December 3, 2006, in Kansas City, MO.

Funds for the scholarships have been raised by the USDF Youth Executive Board through a silent auction held each year at the USDF National Convention and Symposium. The Board hopes to increase the funds available for the scholarships and to support special youth-oriented educational programming at future conventions. The USDF Youth Executive Board requests the donation of new or gently used items for this year's silent auction, where convention attendees will be able to bid on such things as custom saddles and art. All auction proceeds will benefit the Youth Executive Board's Convention Scholarship Fund.

To apply for the USDF Youth Convention Scholarship or to donate items for the silent auction, please contact USDF Director of Programs Sheila Forbes at (859) 271-7879 or at . The scholarship application is also available at .

## Save the dates!    Seat Clinic Series

### “It’s All in Your Seat, Part II”

Saturday, March 25, 2006 from 1pm - 4pm,  
at Once Again Farm in Meriden ,Ct.

As a continuation of the 2005 seat clinic, in “Seat II”, Vicki Hammers-O’Neil will discuss and demonstrate the uses and different types of leg, seat and rein aids and how to apply them for correct response in upward and downward transitions, turns and school figures.

### “It’s All in Your Seat, Part III”

Saturday, April 29, 2006 from 1pm - 4pm,  
at Fox Ledge Farm in East Haddam, CT.

Continuing in the same vein, Ann Guptill will discuss and demonstrate the use of the seat & position in riding lateral movements, including the progression of the exercises and application and timing of the aids.

There is a discounted fee for registering in advance for both events but you are not obligated. Please register by March 20<sup>th</sup> for the first clinic and April 25<sup>th</sup> for the second clinic. Please bring your own chair and dress warm.

#### REGISTRATION

Name	Phone Number
Email address:	
March 25, 2006 It’s All in Your Seat, Part II	Member adult:            \$20 _____ Non-member adult:       \$25 _____ Youth:                         \$15 _____
April 29, 2006 It’s All in Your Seat, Part III	Member adult:            \$20 _____ Non-member adult:       \$25 _____ Youth:                         \$15 _____
BOTH CLINICS	Member adult:            \$35 _____ Non-member adult:       \$45 _____ Youth:                         \$25 _____

You can join CDA at this event and pay the member price. Send completed registration and fee to LESLIE WEISS, 59 Hobart St., New Haven, CT 06511. For questions contact Leslie Weiss 203-777-1950; [lesweis47@yahoo.com](mailto:lesweis47@yahoo.com). Registration form will be available online and in the Centerline also.

# CDA

## CONNECTICUT DRESSAGE ASSOCIATION

### 2005 ANNUAL TREASURER'S REPORT

<b>Beginning Balance:</b>		<b>\$14,120.65</b>
<b>Income:</b>		
Membership	9665.00	
Clinics	12,350.00	
Omnibus Ads	2197.00	
Scholarship	438.00	
Centerline Ads	105.00	
Recognized Show	3000.00	
Silent Auction	1050.00	
Bank Fee Refund	87.79	
Correction	.06	
<b>Total Income:</b>		<b>\$28,892.85</b>
<b>Expenses:</b>		
USDF	4122.00	
Centerline/Omnibus	5057.49	
Clinics	9032.05	
Awards	1765.65	
Postage/Office	405.00	
USDF Annual Meeting	800.00	
Insurance	1156.00	
Donations	3700.00	
Memorial Gifts	186.92	
Youth Festival	420.00	
Catering	1328.75	
Board Meeting	180.60	
Ads	500.00	
Accounting	600.00	
CDA logo apparel	340.42	
State Tax	25.00	
Refund	100.00	
Returned Checks	91.00	
Bank Fee	87.79	
Misc.	22.00	
<b>Total Expenses:</b>		<b>\$29,917.67</b>
<b>Ending Balance:</b>		<b>\$13,095.83</b>

**AMENDED AND RESTATED BY-LAWS OF  
CONNECTICUT DRESSAGE ASSOCIATION, Inc.**

(a non-stock not-for-profit corporation)

**ARTICLE I  
NAME/OFFICES**

**Section 1. Name.** The name of the Corporation shall be CONNECTICUT DRESSAGE ASSOCIATION, INC.

**Section 2. Principal Office.** The principal office of the corporation shall be 890 Mountain Road, Cheshire, Connecticut 06410.

The Corporation may establish other offices in such other places in the State of Connecticut, or elsewhere, as the Board of Directors may from time to time appoint, or the business of the Corporation may require.

**ARTICLE II  
PURPOSE/DISSOLUTION**

**Section 1. Purpose.** The Corporation is organized and will operate for the following purposes:

- a. To engage in any lawful act or activity for which corporations may be formed under the Connecticut Revised Non-Stock Corporation Act.
- b. Without limitation on the foregoing, to encourage interest in and to promote the principles of dressage for educational and recreational purposes.

**Section 2. Dissolution.** Upon dissolution, the assets of the Corporation shall be applied and distributed as follows:

- a. All liabilities and other obligations of the Corporation shall be paid, satisfied and discharged, or adequate provision shall be made therefore;
- b. Assets held by the Corporation upon condition requiring return, transfer or conveyance, which condition occurs by reason of the dissolution, shall be returned, transferred or conveyed in accordance with such requirements;
- c. Assets received and held by the Corporation subject to limitations permitting their use only for charitable, religious, eleemosynary, benevolent, educational or similar purposes, but not held upon a condition requiring return, transfer or conveyance by reason of the dissolution, shall be transferred or conveyed to one or more domestic or foreign corporations, societies or organizations engaged in activities substantially similar to those of the dissolving corporation, pursuant to a plan of distribution adopted as provided in Connecticut General Statutes Section 33-1175;
- d. Other assets, if any, shall be distributed pro rata among the members of the Corporation except to the extent that the certificate of incorporation determines the distributive rights of members, or any class or classes of members, or provides for distribution to others; and,
- e. Any remaining assets may be distributed to such person, societies, organization, or domestic or foreign, corporations, whether for profit or not-for-profit, as may be specified in a plan of distribution adopted as provided in Connecticut General Statutes Section 33-1175.

**ARTICLE III  
MEMBERSHIP**

**Section 1. Membership.** Members shall consist of individual, families, youth, and/or organizations which are interested in and dedicated to promoting the mission and purpose of the Corporation as stated herein.

**Section 2. Voting Rights.** Each member shall be entitled to the following voting rights:

- a. Individual: An individual member shall have the right to vote, hold office and participate in all affairs and activities of the Corporation.
- b. Family: A family membership shall give each member of the family the right to vote and hold office, and all family members living in the same household have the right to participate in all Corporation affairs and activities.
- c. Youth: Youth membership shall be limited to individuals less than twenty-one (21) years of age as of January 1 of the current year. Youth shall have the right to participate in all Corporation affairs and activities including membership on the Board of Directors and shall have the right to vote.

**Section 3. Terms of Membership.** Membership terms shall be 12 calendar months, unless sooner terminated pursuant to the By-Laws.

**Section 4. Termination of Membership.** Any member who, reportedly, is not in good standing shall have his/her membership terminated upon a two-thirds vote of the Board of Directors. The term "not in good standing" shall be defined as:

- a. One who fails to adhere to the By-Laws of this Corporation; or
- b. One whose conduct is detrimental to the interests and goals of this Corporation; or
- c. One who fails to pay his or her dues on a timely basis.

Prior to any vote to terminate membership, the member in question must be given a notice in writing of the Board of Directors' intent to terminate the membership and the reasons therefore. The member shall have the right to respond to the Board of Directors in writing within fifteen (15) days of the date of the notice. The Board of Directors shall not vote on termination prior to the expiration of the fifteen (15) day period.

**Section 5. Resignation.** Any member may resign by filing a written resignation with the Secretary, but such resignation shall not relieve the member so resigning of the obligation to pay any dues, assessments or other charges theretofore accrued and unpaid.

**Section 6. Reinstatement.** Upon written request signed by a former member

and filed with the Secretary, the Board of Directors may, by the affirmative vote of two-thirds (2/3) of the members of the Board of Directors, reinstate such former member to membership upon such terms as the Board of Directors may deem appropriate.

**Section 7. Transfer of Membership.** Membership in this Corporation is not transferable or assignable.

#### ARTICLE IV MEETING OF MEMBERS

**Section 1. Annual Meeting.** An annual meeting of the members shall be held at a designated time each year.

**Section 2. Special Meetings.** Special meetings of the members may be called by the President, the Board of Directors, or as otherwise permitted by law.

**Section 3. Place of Meeting.** The Board of Directors may designate any place, either within or without the State of Connecticut, as the place of meeting for any annual meeting or for any special meeting called by the Board of Directors.

**Section 4. Notice of Meetings.** Written or printed notice stating the place, day and hour of any meeting of members shall be delivered, either personally, by mail, by phone, or electronically to each member entitled to vote at such meeting, net less than ten (10) nor more than fifty (50) days before the date of such meeting. In case of a special meeting or when required by statute or by these By-Laws, the purpose or purposes for which the meeting is called shall be stated in the notice. If mailed, the notice of a meeting shall be deemed to be delivered when deposited in the United States mail addressed to the member at his address as it appears on the records of the Corporation, with postage thereon prepaid.

**Section 5. Voting.** The passage/defeat of all issues and resolutions shall be determined by a majority of Members in good standing present and voting at the meeting.

**Section 6. Proxies.** At any meeting of members, a member entitled to vote may vote by proxy executed in writing by the member or by his duly authorized attorney in fact. No proxy shall be valid after eleven (11) months from the date of its execution, unless otherwise provided in the proxy.

**Section 7. Voting by Mail or Electronically.** Where directors or officers are to be elected by members, such election and balloting may be conducted by mail or electronically in such manner as the Board of Directors shall determine.

#### ARTICLE V BOARD OF DIRECTORS

**Section 1. Number.** The Board of Directors shall consist of at least eight (8) but not more than fourteen (14) members, two of which may be Youth members. The Board shall include the President, Vice President, Secretary, Treasurer and immediate past-President of the Corporation.

#### **Section 2. Qualification and Elections.**

- a. The initial members of the Board of Directors shall be those appointed by the Incorporator.
- b. Thereafter the Board of Directors may be ratified by a majority vote of members in good standing attending the annual meeting of the Corporation, or by absentee ballot.

**Section 3. Duties of the Board of Directors.** The Board of Directors shall establish policy and administer the Corporation. The Board of Directors shall have the control and general management of the property affairs and business of the Corporation, all in accordance with the purposes of the Corporation set forth in these By-Laws. The Board of Directors shall meet periodically, by not less than once a year at a date, time and site which is mutually agreeable to and determined by the Board of Directors.

#### **Section 4. Meetings.**

- a. **Annual Meeting.** The annual meeting of the Board of Directors which shall also be the annual meeting of the Corporation shall take place at a convenient time within the State of Connecticut, or any other location permitted by law, at a time and place to be designated in the notice thereof.
- b. **Regular Meetings.** Regular meeting of the Board of Directors shall be held at such times and places, within or without the State of Connecticut, as the Board of Directors may determine.
- c. **Special Meeting.** Special meetings of the Board of Directors may be held at any time and place within or without the State of Connecticut.
- d. **Chairperson.** The Chairperson of the Board of Directors shall be the President of the Corporation and he or she shall preside at all meetings of the Board of Directors and shall be available for consultation with the Board of Directors and the officers of the Corporation from time to time.

#### **Section 5. Notice of Meetings**

- a. **How Given.** Notice in writing of all meetings of the Board of Directors shall be given to each director at least ten (10) days prior to the day designated, if for a regular meeting, and five (5) days prior to the day designated, if for a special meeting. Notice shall be given either personally, by mail, by telephone, or by electronic mail; if by mail, it shall be mailed to the director at his last known residence, unless the director shall have filed with the Board of Director a written request that notice intended for him be sent to some other address, in which event it shall be mailed to the address designated in such request. If notice is sent electronically, the date sent would be the official date of notification.
- b. **Waiver.** Notwithstanding any of the foregoing provisions, meetings of the Board of Directors, except the annual meeting, may be held at any time or place, within or without the State of Connecticut, and any action may be taken thereat if notice and lapse of time be waived and the place be consented to by a quorum of the Board of Directors.

- c. Adjournment. Whenever any meeting of the Board of Directors shall have been duly organized and announced to be adjourned to a definite time and place, it shall not be necessary to give notice of said adjourned meeting, other than such announcement of the time and place at which such adjourned meeting will be held.

**Section 6. Quorum.** A majority of all directors physically present shall constitute a quorum for the transaction of business.

**Section 7. Term and Removal.** Each director shall be elected for a term of two (2) years, and may be removed at any time from his position as director by a two-thirds (2/3) vote of the membership at a special meeting of the membership called for that purpose. A director must maintain his or her continuous membership during his or her term of office.

**Section 8. Vacancies.** If the office of any director shall become vacant by reason of death, resignation, retirement, disqualification, removal from office, or for any other cause, the Board of Directors may fill such vacancy by a person of its choosing.

**Section 9. Voting.** A majority of those present, constituting a quorum, shall be required to effect any election of directors to fill vacancies or to decide any question.

## ARTICLE VI OFFICERS

**Section 1. Officers/Duties and Qualification.** The officers of the Corporation shall consist of at least a President, Vice President, Secretary, and Treasurer.

- a. Duties and Authority of President: The President shall be the chief executive officer of the Corporation. Subject only to the authority of the Board, he shall have general charge and supervision over, and responsibility for, the business and affairs of the Corporation. Unless otherwise directed by the Board, all other officers shall be subject to the authority and supervision of the President. The President may enter into and execute in the name of the Corporation contracts or other instruments in the regular course of business, or other instruments not in the regular course of business which are authorized, either generally or specifically, by the Board. The President shall have the general powers and duties of management usually vested in the office of the president of a corporation. Additionally, the President may call a special meeting of the Corporation when the President deems it necessary. The President shall also preside at all meetings of the members.
- b. Duties of the Vice President: The Vice President shall perform such duties and have such authority as from time to time may be delegated to him by the President or by the Board. In the event of the absence, death, inability, or refusal to act by the President, the Vice President shall perform the duties and be vested with the authority of the President.
- c. Duties and Authority of Treasurer: The Treasurer shall have custody of the funds of the Corporation and shall keep or cause to be kept regular books of account for the Corporation. The Treasurer shall collect all monies due the Corporation, keep full and accurate accounts of all receipts and disbursements, deposit monies and other valuables in depositories designated by the Board, and shall pay all amounts payable of the Corporation. The Treasurer shall report the financial

status of the Corporation to the Board and from time to time as the Board directs, and shall make an annual financial report to the members.

- d. Duties and Authority of Secretary: The Secretary shall cause notices of all meetings to be served as prescribed by these By-Laws and shall keep or cause to be kept the minutes of all meetings of members and the Board. The Secretary shall have charge of the seal of the Corporation. The Secretary shall also be in charge of all corporate correspondence, and shall perform such other duties and possess such other powers are incident to that office or as are assigned by the President or the Board. **Section 2. Election and Term.** The Directors of the Corporation shall be elected by a ballot available to the membership by mail or at the annual meeting, or both. The officers shall serve for a term of two (2) years. The term of two (2) years shall not preclude an officer for serving for more than one (1) term. The officers will be elected by the Directors.

**Section 3. Nominating Committee.** The Board of Directors shall appoint, at least ninety (90) days prior to the Annual Meeting, a Nominating Committee of four (4) members. Two of them shall be Directors and two of them shall be CDA members-at-large.

It shall be the duty of this Committee to determine the open positions on the Board of Directors, and to recommend to the membership qualified candidates to fill open positions on the Board of Directors. The Committee shall give notice to the membership that the Committee will receive recommendations, in writing, for nominations to the Board of Directors from the membership. In all cases, consent of the suggested nominee must be obtained. The Committee will present to the Board of Directors a list of the recommended nominees.

The Nominating Committee shall notify the Secretary of the names of the persons so nominated at least thirty (30) days prior to the Annual Meeting. The Secretary will submit a list of nominees to the members no less than fifteen (15) days prior to the Annual Meeting. Nominations may be accepted from the floor at the Annual Meeting provided that the nominee is present and accepts the nomination

**Section 4. Voting.** Voting for the Board of Directors will take place at the Annual Meeting. Presiding will be the Secretary of the Board of Directors, or another person designated by the President. If a CDA member cannot attend the Annual Meeting, he or she may request an absentee ballot from the Secretary at least fifteen (15) days in advance of the Annual Meeting. The ballot must be returned and received by the Secretary prior to the Annual Meeting.

In the case of a written ballot, a Ballots Committee of three (3) members shall be appointed by the President to oversee the ballot count. The Secretary or a current member appointed by the Board of Directors shall receive the ballots. The Ballots Committee shall consist of the Secretary of the Board or one other member of the Board of Directors and two (2) current members-at-large. The Ballots Committee will count the ballots and the results shall be the official election results. Any invalid ballot or ballot received after the Annual Meeting will be discarded.

**ARTICLE VII  
AMENDMENTS TO THE BY-LAWS**

**Section 1. Board of Directors.** The Board of Directors may amend the By-Laws by a majority vote thereof at any regular or special meeting called for that purpose.

**Section 2. Membership.** The membership may amend the By-Laws by a majority vote thereof at any regular or special meeting of the membership called for that purpose.

**ARTICLE VIII  
DUES AND ASSESSMENTS**

**Section 1. Establishment of Billings.**

- a. A bill for the annual membership fees, as established by the Board of Directors, shall be sent by mail or electronically at least one month prior to the end of the membership year. Notification will indicate the amount due and the date payable to insure that membership remains active. Starting in 2007, the membership year will commence December 1, 2006 and end November 30, 2007.
- b. The annual dues shall be set annually by the Board of Directors as set forth herein.
- c. Each member who has not paid or communicated with the Secretary regarding payment by February 1 of each year shall be dropped from the active role.

**Section 2. Application of Dues.** The dues shall be used for ordinary and necessary operating expenses and for any other purpose approved by the Board of Directors consistent with the purposes of the Corporation as set forth in Article II of these By-Laws.

**Section 3. Additional Fees.** Additional dues or assessment may be imposed by a majority vote of the membership at any regular or special meeting thereof or by a majority vote of the Board of Directors at any regular or special meeting. Any such increase shall be effective prospectively and not sooner than the billing for the annual dues which are next due and payable.

**ARTICLE IX  
FUNDS MANAGEMENT**

**Section 1. General.** All checks and drafts or the Corporation Bank accounts and any and all notes, acceptances, obligation, and other instruments shall require the signature of the President or the Treasurer. In the absence of either of the President or the Treasurer, the Secretary may sign in the alternative.

The Treasurer shall keep and maintain adequate and correct books and records of accounts of the properties and business transactions relating to the Corporation including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and matters customarily included in financial statements. The books of the account shall be open to inspection by the Board of Directors and the general membership, at all reasonable times. Said books and records shall be kept and maintained in accordance with generally accepted accounting principles and both State and Federal regulations.

The Treasurer shall deposit all monies and other valuable in the name and to the credit of the Corporation with such depositories as may be designated by the Board of Directors; shall render to the President and to the Board of Directors upon request an account of all transactions related to the Corporation and a report of the financial condition of the Corporation; and perform such duties as may be prescribed by the Board of Directors.

**ARTICLE X  
CORPORATE SEAL**

**Section 1. General.** The seal of the Corporation shall have inscribed thereon the name of the Corporation and the words, "Corporate Seal, 1976, Connecticut." Such seal may be used by causing it or a facsimile thereof to be impressed, affixed, or otherwise reproduced.

**ARTICLE XI  
PROCEDURE**

**Section 1. General.** All meetings of the Board of Directors and/or of the membership shall be governed by the most current edition of "Roberts Rules of Order" in all cases where such rules are not inconsistent with these By-Laws.

**ARTICLE XII  
ADOPTION**

**Section 1. General.** The undersigned, being the Secretary of CONNECTICUT DRESSAGE ASSOCIATION, INC. hereby certifies that the foregoing set of By-Laws or said Corporation was duly adopted at a meeting of the Board of Directors duly warned and held on the ...11th..... day of .....February....., 2006.

Secretary, Fern Feldman